



| Identification | | |
|---|-------------------------|------------------|
| Name of registered political party | Official representative | Telephone number |
| Mailing address | | Fax number |
| Email address | | |
| Location of books and records if different from above | | |
| For the reporting period from _____ to _____ | | |

| Summary of financial activity | | | |
|-------------------------------|--|--------|-------------|
| Schedule | Sources of cash | Amount | Amount |
| | <i>Payments received under legislation:</i> | | |
| - | Annual allowance to registered political parties (<i>PPFA</i> , s.31) | \$ - | |
| - | Reimbursement for auditing expenses (<i>PPFA</i> , s.57) | \$ - | |
| - | HST rebate to qualifying non-profit org. (<i>Excise Tax Act</i> , s. 259) | \$ - | |
| | Rebate period: _____ | | \$ - |
| | <i>Contributions of money, property, and services:</i> | | |
| 1 | Contributions made in current year | \$ - | |
| 2 | Contributions made in prior years | \$ - | \$ - |
| | <i>Recapitulation:</i> | | |
| 1+2 | Contributions of money | \$ - | |
| 1+2 | Contributions of property and services | \$ - | |
| | Total contributions | \$ - | |
| | <i>Other sources of cash:</i> | | |
| 3 | Membership dues of not more than \$25 | \$ - | |
| 4 | Registration fees of not more than \$25 | \$ - | |
| 5 | Entrance fees to a political activity of not more than \$10 | \$ - | |
| 6 | Fund-raising events | \$ - | |
| 7 | Auctions | \$ - | |
| 8 | Investment and other income | \$ - | |
| 9 | Transfers from registered district associations and official agents | \$ - | |
| 11 | Advances from loans or lines-of-credit | \$ - | \$ - |
| | Sub-total | | \$ - |
| | Uses of cash | | |
| 10 | Transfers to registered district associations and official agents | \$ - | |
| 11 | Repayments of loans or lines-of-credit | \$ - | |
| 12 | Non-election expenditures: Current year | \$ - | |
| 13 | Non-election expenditures: Prior years | \$ - | |
| 14 | Election expenses | \$ - | \$ - |
| | Source (use) of cash from changes in non-cash working capital | | |
| 15 | Net change in non-cash working capital | | \$ - |
| | Cash increase (decrease) for the reporting period | | |
| | | | \$ - |
| 16 | Cash position, beginning of reporting period | | \$ - |
| | Cash position, end of reporting period (carry to Schedule 16) | | \$ - |

| Declaration | |
|--|-----------|
| I, _____, official representative, have prepared this financial return for the registered political party _____ for the reporting period noted above and in accordance with the <i>Political Process Financing Act</i> and the <i>Guidelines issued by the Supervisor of Political Financing</i> . To the best of my knowledge and belief, the information contained herein is true, complete, and accurate. | |
| Date | Signature |

Public inspection

Pursuant to section 14 of the *Political Process Financing Act*, this document is available for public inspection during the normal office hours of Elections New Brunswick. It will also be posted on the Internet at www.electionsnb.ca.

SCHEDULE 1

Contributions of money, property, and services made in current year

SCHEDULE 1A

Contributions totalling \$100 or less per individual

Pursuant to subsection 63(2) of the *PPFA*, this information will not be made available for public inspection.

Receipt count Total amount
 (Carry count to Schedule 17) 0 \$ -

SCHEDULE 1B

Contributions totalling more than \$100 per individual

PPFA, paragraph 58(1)(i)

| Individual (Last name, First name) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Receipt number | Amount or retail value | Other than money (X) |
|---|--|----------------|------------------------|----------------------|
| | | | | |
| | | | | |
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| | | | | |
| | | | | |
| Receipt count, Total amount (Carry count to Schedule 17) | | <u>0</u> | <u>\$ -</u> | |

SCHEDULE 1C

Contributions from corporations

PPFA, paragraph 58(1)(h)

| Corporation (full legal name) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Receipt number | Amount or retail value | Other than money (X) |
|--|--|----------------|------------------------|----------------------|
| | | | | |
| | | | | |
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| | | | | |
| | | | | |
| Receipt count, Total amount (Carry count to Schedule 17) | | <u>0</u> | <u>\$ -</u> | |

SCHEDULE 1D

Contributions from trade unions

PPFA, paragraph 58(1)(h)

| Trade union & Local (full name & number) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Receipt number | Amount or retail value | Other than money (X) |
|---|--|----------------|------------------------|----------------------|
| | | | | |
| | | | | |
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| | | | | |
| | | | | |
| | | | | |
| Receipt count, Total amount (Carry count to Schedule 17) | | <u>0</u> | <u>\$ -</u> | |

TOTAL

Total Schedules 1A, 1B, 1C, and 1D (Report on Page 1) \$ -

Recapitulation:

| | | |
|--|---------------------|------|
| Total contributions of money | (Include on Page 1) | \$ - |
| Total contributions other than money (property and services) | (Include on Page 1) | \$ - |
| Total contributions | | \$ - |
| Difference from Total Schedules 1A, 1B, 1C, and 1D (must be nil) | | \$ - |

SCHEDULE 2
Contributions of money, property, and services made in prior years

SCHEDULE 2A
Contributions totalling \$100 or less per individual

Pursuant to subsection 63(2) of the PPFA, this information will not be made available for public inspection.

Receipt count Total amount
 (Carry count to Schedule 17) 0 \$ -

SCHEDULE 2B
Contributions totalling more than \$100 per individual
PPFA, paragraph 58(1)(i)

| Individual (Last name, First name) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Year of contribution | Receipt number | Amount or retail value | Other than money (X) |
|---|--|----------------------|----------------|------------------------|----------------------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| Receipt count, Total amount (Carry count to Schedule 17) | | | <u>0</u> | <u>\$ -</u> | |

SCHEDULE 2C
Contributions from corporations
PPFA, paragraph 58(1)(h)

| Corporation (full legal name) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Year of contribution | Receipt number | Amount or retail value | Other than money (X) |
|--|--|----------------------|----------------|------------------------|----------------------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| Receipt count, Total amount (Carry count to Schedule 17) | | | <u>0</u> | <u>\$ -</u> | |

SCHEDULE 2D
Contributions from trade unions
PPFA, paragraph 58(1)(h)

| Trade union & Local (full name & number) <i>(Sort alphabetically if completing electronically)</i> | Full address <i>(Use two lines, if necessary)</i> | Year of contribution | Receipt number | Amount or retail value | Other than money (X) |
|---|--|----------------------|----------------|------------------------|----------------------|
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ | _____ |
| Receipt count, Total amount (Carry count to Schedule 17) | | | <u>0</u> | <u>\$ -</u> | |

| | | |
|--|--|-------------|
| TOTAL | Total Schedules 2A, 2B, 2C, and 2D (Report on Page 1) | <u>\$ -</u> |
| <i>Recapitulation:</i> | | |
| Total contributions of money | (Include on Page 1) | <u>\$ -</u> |
| Total contributions other than money (property and services) | (Include on Page 1) | <u>\$ -</u> |
| Total contributions | | <u>\$ -</u> |
| Difference from Total Schedules 2A, 2B, 2C, and 2D (must be nil) | | <u>\$ -</u> |

SCHEDULE 3**Membership dues of not more than \$25***PPFA, paragraph 58(1)(d)*

| Description, number, and cost per membership(s) | (Report on Page 1) | Amount |
|---|--------------------|-------------|
| _____ | | \$ - |
| _____ | | |
| _____ | | |
| TOTAL (Report on Page 1) | | \$ - |

SCHEDULE 4**Registration fees at political conventions of not more than \$25***PPFA, paragraph 58(1)(e)*

| Date held | Place | Fee charged | Amount |
|---------------------------------|-------|-------------|-------------|
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| TOTAL (Report on Page 1) | | | \$ - |

SCHEDULE 5**Entrance fees to a political activity or demonstration of not more than \$10***PPFA, paragraph 58(1)(f)*

| Date held | Place | Nature of activity | Fee charged | Amount |
|---------------------------------|-------|--------------------|-------------|-------------|
| _____ | _____ | _____ | \$ - | \$ - |
| _____ | _____ | _____ | | |
| _____ | _____ | _____ | | |
| TOTAL (Report on Page 1) | | | | \$ - |

SCHEDULE 6**Fund-raising events***PPFA, paragraph 58(1)(f)*

| | Amount | Amount |
|---|--------|-------------|
| Revenue | | |
| Sale of tickets | \$ - | |
| Sponsorship, advertising, and other revenue | \$ - | |
| Contributions of property and services (at retail value) | \$ - | \$ - |
| Direct costs | | |
| Expenditures incurred by event organizers | \$ - | |
| Contributions of property and services | \$ - | \$ - |
| Profit | | \$ - |
| Less: Contributions acknowledged with receipts | | |
| Monetary contributions (where profit per ticket is greater than \$10) | \$ - | |
| Contributions of property and services | \$ - | \$ - |
| Non-contribution surplus (deficit) (Report on Page 1) | | \$ - |

SCHEDULE 7**Auctions***PPFA, paragraph 58(1)(i)*

| | Amount | Amount |
|---|--------|-------------|
| Proceeds from successful bids | | \$ - |
| Less: | | |
| Donated items for auction (contributions recognized at retail value) | \$ - | |
| Cost of items purchased for auction | \$ - | |
| Monetary contributions where bid exceeded retail value of auctioned item | \$ - | \$ - |
| Auction bids less than receipted value of donated items (Report on Page 1) | | \$ - |

SCHEDULE 8**Investment and other income***PPFA, paragraph 58(1)(n)*

| Nature of income | Amount | |
|---------------------------------|--------|-------------|
| _____ | \$ - | |
| _____ | | |
| _____ | | |
| _____ | | |
| TOTAL (Report on Page 1) | | \$ - |

SCHEDULE 11

Loans or lines-of-credit

PPFA, paragraphs 58(1)(j) and (l)

1 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| \$ - | \$ - | \$ - | \$ - |

2 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

3 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

4 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

5 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

6 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

7 Name and address of lender _____
 Date loan issued _____
 Interest rate _____
 Description (demand, term, security) _____
 Terms of repayment _____
 Name(s) of guarantor(s), address(es), and amount(s) of guarantee(s) _____

| Beginning balance | Proceeds/Advances | Repayments | Ending balance |
|-------------------|-------------------|------------|----------------|
| | | | \$ - |

TOTALS \$ - \$ - \$ - \$ -

(Report on Page 1) (Report on Page 1)

SCHEDULE 12

Non-election expenditures: Current year

PPFA, paragraphs 58(1)(m)

Payments to Members of the Legislative Assembly

1. Salary

| Name of member | Amount | Amount |
|----------------|--------|--------|
| | \$ - | |
| | | \$ - |

2. Financial assistance

| Name of member | Amount | Amount |
|----------------|--------|--------|
| | \$ - | |
| | | \$ - |

3. Other benefit

| Name of member and Nature of benefit | Amount | Amount |
|--------------------------------------|--------|--------|
| | \$ - | |
| | | \$ - |

Payments to employees

| | |
|---|------|
| Salaries, financial assistance, and other benefits (from confidential Schedule 12A) | \$ - |
| Employment-related premiums and benefits (from confidential Schedule 12A) | \$ - |

Operating expenditures

For each of the amounts entered below, submit supporting details of transactions; e.g. general ledger detailed transaction reports. Also, submit photocopies of invoices greater than \$1,000.

| | |
|--|------|
| Occupancy costs (rent, heat, lights, and property taxes) | \$ - |
| Office supplies | |
| Mail-outs and postage | |
| Travel and accommodation | |
| Advertising - restricted by PPFA paragraph 50(1)(a) to \$35,000 annually | |
| Advertising - unrestricted under PPFA subsection 50(2) | |
| Interest on loans and lines-of-credit | |
| Banking and service charges | |
| Promotion | |
| Information technology (computers, software, website, maintenance agreements, etc.) | |
| Telecommunications | |
| Donation-generating services | |
| Research and polling | |
| Special projects | |
| Executive meetings | |
| Caucus | |
| Translation | |
| Bookkeeping services | |
| Audit fees | |
| Legal services | |
| Leader's activities | |
| Political conventions | |
| Miscellaneous | |
| Nominating convention expenses not considered election expenses (PPFA subsection 67(4)) | |
| Purchase of other property, plant, and equipment | |
| Other (specify): | |
| | |
| | |
| TOTAL (Report on Page 1) | \$ - |

SCHEDULE 13

Non-election expenditures: Prior years

PPFA, paragraph 58(1)(m)

Submit photocopies of invoices greater than \$1,000.

| Description of transaction | Amount |
|---------------------------------|--------|
| | |
| | |
| | |
| TOTAL (Report on Page 1) | \$ - |

SCHEDULE 14

Election expenses

For each of the amounts entered below, submit supporting details of transactions; e.g. general ledger transaction detail reports. Submit photocopies of invoices greater than \$1,000, if not already submitted by the Party's chief agent.

Amount

Electoral Event: _____

| | |
|--|-------------|
| Election advertising | \$ - |
| Office and administration | |
| Transportation, lodging, and food | |
| Rallies and meetings (other than nominating conventions) | |
| Salaries, wages and honoraria | |
| Election Day expenses | |
| Research and polling | |
| Interest and banking service charges | |
| Other election expenses | |
| Sub-total | \$ - |

Electoral Event: _____

| | |
|--|-------------|
| Election advertising | \$ - |
| Office and administration | |
| Transportation, lodging, and food | |
| Rallies and meetings (other than nominating conventions) | |
| Salaries, wages and honoraria | |
| Election Day expenses | |
| Research and polling | |
| Interest and banking service charges | |
| Other election expenses | |
| Sub-total | \$ - |

TOTAL (Report on Page 1) **\$ -**

SCHEDULE 15

Net change in non-cash working capital

| | | | | |
|---|-----------------------|---|----------------------|------------------------|
| | | (a) | (b) | (a) - (b) = (c) |
| | | Beginning of period | End of period | Change in cash |
| Current assets: | Complete Schedule 15A | \$ - | \$ - | (A) \$ - |
| | | (a) | (b) | (b) - (a) = (c) |
| | | Beginning of period | End of period | Change in cash |
| Current liabilities: | Complete Schedule 15B | \$ - | \$ - | (B) \$ - |
| Net change in non-cash working capital | | (Report on Page 1) (A) + (B) = (C) | | \$ - |

SCHEDULE 16

Cash position

PPFA, paragraphs 58(1)(a)

(A) Bank accounts and shares in financial institutions

Complete Schedule 16A, Bank reconciliation, for each bank account as at the end of the period

| Account number | Financial institution | Purpose | Reconciled balance, beginning of period | Reconciled balance, end of period |
|----------------|-----------------------|-----------------------|---|---|
| | | | \$ - | \$ - |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Sub-totals (A) | \$ - | \$ - |

(B) Petty cash

| | | | |
|----------|-----------------------|------|------|
| Held by: | | \$ - | \$ - |
| Held by: | | | |
| Held by: | | | |
| | Sub-totals (B) | \$ - | \$ - |

(C) Cash position

| | | |
|------------------------|------|------|
| (A) + (B) = (C) | \$ - | \$ - |
|------------------------|------|------|

(D) Cash position, end of period (from Summary of financial activity, Page 1)

| | |
|------------|------|
| (D) | \$ - |
|------------|------|

(E) Difference (must be nil)

| | |
|------------------------|------|
| (C) - (D) = (E) | \$ - |
|------------------------|------|

Current assets

Include contributors, registered district associations, prepaid suppliers, etc.

| Name | Description | Balance, beginning of period | Balance, end of period |
|--|-------------|------------------------------------|------------------------------|
| Accounts receivable - trade | | \$ - | \$ - |
| | | | |
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| | | | |
| | | | |
| Sub-totals | | \$ - | \$ - |
| Receivables from registered district associations | | \$ - | \$ - |
| | | | |
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| | | | |
| Sub-totals | | \$ - | \$ - |
| Prepaid expenses | | \$ - | \$ - |
| | | | |
| | | | |
| | | | |
| | | | |
| Sub-totals | | \$ - | \$ - |
| Other current assets | | \$ - | \$ - |
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| | | | |
| Sub-totals | | \$ - | \$ - |
| Totals (Carry forward to Schedule 15) | | \$ - | \$ - |

Current liabilities

Include suppliers, registered district associations, deferred contributors, ineligible contributions to be returned, funds of registered district associations and candidates on deposit, accrued and other current liabilities, etc.

| Name | Description | Balance, beginning of period | Balance, end of period |
|---|-------------------|------------------------------------|------------------------------|
| Accounts payable - trade | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Due to registered district associations | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Deferred revenues | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Ineligible contributions to be returned | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Funds on deposit from registered district associations and official agents of candidates | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Accrued and other current liabilities | | | |
| _____ | _____ | \$ - | \$ - |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | _____ | | |
| _____ | Sub-totals | \$ - | \$ - |
| Totals (Carry forward to Schedule 15) | | \$ - | \$ - |

SCHEDULE 17

Reconciliation of receipts

PPFA, para. 14(c)(i)

1. For each receipt:
 - a. Enter an "x" in one of the "Available" columns.
 - b. If used during the period, enter an "x" in one of the "Used" columns.
 - c. If not used during the period, enter an "x" in the "End" column.
2. Ensure that all "Difference" calculations are nil. Be careful not to overwrite the formulas in the "Count" and "Difference" cells.

| Receipt number | Available | | Used | | | | | | | | | | | End | | | |
|--------------------------|------------------------------|--------------------------|--|----------------------------------|---------------------------|---------------------------|--|----------------------------------|---------------------------|---------------------------|---------------------------------------|--------------------------------------|-------------------|------------|--------------------------|--------|---|
| | On hand, beginning of period | Received from Supervisor | Schedule 1A: Individuals \$100 or less | Schedule 1B: Individuals > \$100 | Schedule 1C: Corporations | Schedule 1D: Trade unions | Schedule 2A: Individuals \$100 or less | Schedule 2B: Individuals > \$100 | Schedule 2C: Corporations | Schedule 2D: Trade unions | Replacement (prior-year contribution) | Replaced (current-year contribution) | Cancelled or Void | Missing | On hand, end of period | | |
| 1 | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | |
| 6 | | | | | | | | | | | | | | | | | |
| 7 | | | | | | | | | | | | | | | | | |
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| Count | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 50 | Available | 0 | | | | | | | | | | | | Total used | 0 | Ending | 0 |
| As reported on Schedules | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | Difference (must be nil) | | 0 |
| Difference (must be nil) | | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | |

Checklist

For each question answered, "Yes", the relevant Schedule must be completed.

(Enter an "X" below)

| | Yes | Sched | No |
|---|-------|---------|-------|
| Did the Party receive payments under legislation? | _____ | | _____ |
| Annual allowance to registered political parties (<i>PPFA</i> , s. 31) | _____ | Summary | _____ |
| Reimbursement of auditing expenses (<i>PPFA</i> , s.57) | _____ | Summary | _____ |
| HST rebate to qualifying non-profit organizations (<i>Excise Tax Act</i> , s. 259) | _____ | Summary | _____ |
| Did the Party receive contributions of money or property and services from the following sources in the current year? | | | |
| Individuals (totalling \$100 or less per individual) | _____ | 1A | _____ |
| Individuals (totalling more than \$100 per individual) | _____ | 1B | _____ |
| Corporations | _____ | 1C | _____ |
| Trade unions | _____ | 1D | _____ |
| Did the Party receive contributions of money or property and services from the following sources made in prior years? | | | |
| Individuals (totalling \$100 or less per individual) | _____ | 2A | _____ |
| Individuals (totalling more than \$100 per individual) | _____ | 2B | _____ |
| Corporations | _____ | 2C | _____ |
| Trade unions | _____ | 2D | _____ |
| Did the Party receive funds from the following sources during the period? | | | |
| Membership dues | _____ | 3 | _____ |
| Registration fees | _____ | 4 | _____ |
| Entrance fees | _____ | 5 | _____ |
| Fund-raising events | _____ | 6 | _____ |
| Auctions | _____ | 7 | _____ |
| Did the Party receive investment and other income during the period? | _____ | 8 | _____ |
| Did the Party receive transfers of funds from registered district associations or official agents of candidates during the period? | _____ | 9 | _____ |
| Did the Party transfer funds to registered district associations or official agents of candidates during the period? | _____ | 10 | _____ |
| Did the Party owe money at any time during the reporting period? | _____ | 11 | _____ |
| Did the Party incur non-election expenditures during the period? | _____ | 12 | _____ |
| Did the Party recognize non-election expenditures from prior years? | _____ | 13 | _____ |
| Did the Party incur election expenses during the period? | _____ | 14 | _____ |
| Did the Party have any non-cash working capital accounts during the reporting period; e.g. accounts receivable, accounts payable, etc.? | _____ | 15 | _____ |
| Did the Party make use of a bank account or petty cash during the reporting period? | _____ | 16 | _____ |
| Did the Party account for all contribution receipts in its possession? | _____ | 17 | _____ |

Questionnaire

A "NO" answer to a question indicates a possible contravention of the *PPFA*.

(Enter an "X" below)

| | <u>Yes</u> | <u>No</u> | <u>N/A</u> |
|---|------------|-----------|------------|
| Has the total value of all contributions (money, property, and services) made by any individual, corporation, or trade union been limited to \$6000 for the calendar year? [PPFA, ss.39(1)] | _____ | _____ | _____ |
| For each individual, corporation, or trade union which has become surety or a guarantor for the Party's liabilities, has the total annual amount of the guarantee for each guarantor been limited to \$6000? [40] | _____ | _____ | _____ |
| Were all contributions made only to the official representative of the Party or official representatives of registered district associations? [42] | _____ | _____ | _____ |
| Were all contributions of money of more than \$100 made by cheque, credit or debit card, or other order of payment drawn by the contributor on an account in the name of the contributor? [44(1)] | _____ | _____ | _____ |
| Were all contributions of money made by cheque, credit card, debit card, or other order of payment made payable to the Party or a registered district association? [44(2)] | _____ | _____ | _____ |
| Were all contributions of money deposited with a chartered bank, trust company or credit union? [45] | _____ | _____ | _____ |
| Were receipts issued for all contributions, including fund-raising events and auctions, and signed by the official representative?[46] | _____ | _____ | _____ |
| If any, were all contributions made contrary to the Act returned to the contributor or otherwise to the Supervisor? [47(1)] | _____ | _____ | _____ |
| If any, were all anonymous contributions returned to the contributor or otherwise to the Supervisor? [47(2)] | _____ | _____ | _____ |
| Have non-election advertising expenditures of a political nature been limited to \$35,000 for the calendar year? [50] | _____ | _____ | _____ |
| Were all election expenses authorized by the chief agent of the Party [70(1)]? | _____ | _____ | _____ |
| Were all election expenses incurred only by the chief agent or by a person authorized by the chief agent [70(1)]? | _____ | _____ | _____ |