

# Municipal Electoral Officer Directives for Electors Unable to Physically Access a Polling Station

*(Municipal Elections Act, SNB 1979, c. M-21.01 ss.5.1(1), and s.16, and 38.02)*



**M 01 423**  
(2018-01-25)

## Selection of Polling Stations

The municipal returning officer shall designate for each polling division a suitable polling station or stations having regard to the convenience of the voters in such polling division. Each polling station in the electoral region shall, if possible, be barrier free for wheelchairs and accessible without the use of stairs.

## Curbside Voting

In the event that an elector is designated to vote at a polling station that is not physically accessible by the elector, the elector or someone on his or her behalf may request that the Poll Supervisor of that polling station assist him or her to vote at the curbside.

If a Poll Supervisor receives a request from an elector who is physically unable to access the polling station or someone on behalf of such an elector, he or she shall:

1. Meet with the elector at the curbside;
2. Determine if the elector has a Voter Information Card, and if the elector's information on it is correct:
  - a. If the elector has a Voter Information Card and the information on it is correct, the Poll Supervisor will take the card;
  - b. If the elector has a Voter Information Card and the information on it is not correct, the Poll Supervisor will make the corrections required on the card and will take the card;
  - c. If the elector does not have a Voter Information Card, the Poll Supervisor will write down the elector's name and address;
  - d. In municipal general elections, the Poll Supervisor will ask the elector if he or she wishes to vote for a district education councillor in either the English or French school district;
  - e. In municipal general elections, where a choice of health region is to be offered to the elector, the Poll Supervisor will ask the elector to declare for which health region he or she would like to obtain a ballot.
3. Provide the elector's name and address, and updated information if required, to a Voters List Officer or a Poll Revision Officer, to be struck off the List of Electors and receive a Voter Token.
4. Take the completed Voter Token to a free Ballot Issuing Officer and obtain a ballot appropriate for the polling division (and choice of school district and health region in municipal general elections), secrecy sleeve and a ballot marking pen for the elector.
5. In polling stations where tabulation machines are being used, carry the traditional ballot box designated for curbside voting outside of the polling station, accompanied by a Constable.
  - a. At no time shall the ballot boxes that remain inside the polling station be left unattended by an election officer.

- b. The Poll Supervisor and an election officer must remain with the ballot box while it has been carried to the curbside.
6. In polling stations where tabulation machines are not being used, have a Constable or Ballot Counting Officer accompany the Poll Supervisor and carry the appropriate ballot box outside of the polling station to the curbside.
  - a. At no time shall the ballot boxes that remain inside the polling station be left unattended by an election officer.
  - b. The Poll Supervisor and an election officer must remain with the ballot box while it has been carried to the curbside.
7. Explain spoiled ballot procedures to the elector, stating that in the event that the elector makes an error on the ballot, the elector may return the mismarked ballot in its secrecy sleeve to the Poll Supervisor to receive a new clean ballot.
8. Give the elector the ballot in its secrecy sleeve, directing the elector to put the ballot back in the secrecy sleeve the same way after marking it.
9. Allow the elector to vote in privacy.
10. If an elector makes a mistake in marking the ballot, he or she may return it to the Poll Supervisor. In this case, the Poll Supervisor shall:
  - a. Return the spoiled ballot in its secrecy sleeve to the Ballot Issuing Officer who issued it;
  - b. Receive a new ballot and return to the elector;
  - c. Clarify the instructions for voting if necessary.
11. After the ballot has been marked, assist or have the elector deposit the ballot into the ballot box.
12. Collect the secrecy sleeve and ballot marking pen.
13. Return the ballot box, secrecy sleeve and ballot marking pen to the polling station.
14. All ballots cast in this manner will be deposited through the tabulation machine at 8 p.m. when the poll is closed.